

County of Santa Clara Probation Department



PRO01 052510

Prepared by: Adam Perez
Associate Management Analyst

Reviewed by: Deepka Jackie Howe
Sr. Management Analyst

DATE: May 25, 2010

TO: Board of Supervisors

FROM: *Sheila E. Mitchell* *Delores*
Sheila E. Mitchell
Chief Probation Officer

SUBJECT: American Recovery and Reinvestment Act of 2009 (ARRA) - Evidence-Based Probation Supervision Program Grant

RECOMMENDED ACTION

Consider recommendations relating to the ARRA Evidence-Based Supervision Program funding for the Intensive Supervision Program:

Possible action:

- a. Ratify Grant Application submitted by the Chief Probation Officer to the California Emergency Management Agency (Cal EMA) relating to grant funding for the ARRA Evidence-Based Probation Supervision Program in the amount of \$1,673,075 for period April 1, 2010 through September 30, 2012.
- b. Approve Request for Appropriation Modification No. 224 - \$256,737 increasing revenue and expenditures in the Probation Department budget. (4/5 Roll Call Vote)

- c. Approve delegation of authority to the Chief Probation Officer, or designee, to negotiate, execute, amend, terminate, and take any and all necessary or advisable actions relating to any necessary contracts, agreements, and/or amendments with various vendors to provide services for clients in the Intensive Supervision Program in an amount not to exceed \$1,673,075 for period April 1, 2010 through September 30, 2012, following approval by County Counsel as to form and legality, and approval by the Office of the County Executive. Delegation of authority shall expire on September 30, 2012.
- d. Introduction and preliminary adoption of Salary Ordinance No. NS-5.10.98 amending Santa Clara County Salary Ordinance No. NS-5.10 relating to the compensation of employees adding 1.0 FTE Supervising Probation Officer position, and 3.0 FTE Deputy Probation Officer III / Deputy Probation Officer II / Deputy Probation Officer I positions in the Probation Department. (Roll Call Vote to waive reading, Roll Call Vote to adopt)

FISCAL IMPLICATIONS

There is no General Fund cost associated with the approval of the recommended actions. The Probation Department received a grant award of \$1,673,075 from the ARRA Evidence-Based Probation Supervision Program for the Intensive Supervision Program. As a result of the grant award, Probation will increase its revenue and expenditures budget by \$256,737 for the remainder of FY2010. In addition, the Department will submit appropriation modifications to recognize additional revenue and expenditures in the amount of \$708,169 each for Fiscal Years 2011 and 2012. The grant period is from April 1, 2010 through September 30, 2012.

In the event that grant funding is no longer available after the grant period, the Probation Department will assess its existing programs to determine the feasibility of incorporating the Intensive Supervision Program within its budget. The Intensive Supervision Program will be deleted if the Department's budget is unable to sustain the program.

CONTRACT HISTORY

There is no contract history associated with this grant.

REASONS FOR RECOMMENDATION

The intent of the ARRA Evidence-Based Probation Supervision Program is to provide funding to county probation departments for the purpose of providing evidence-based supervision, programs, or services to adult felon probationers. Subsequently reducing the likelihood that these probationers will commit new crimes or other violations and be sent to prison.

The new Intensive Supervision Program will deliver evidence-based, intensive supervision to high risk felony probationers who are between the ages of 18-30 to effectively reduce recidivism in this population. The Intensive Supervision Program staffing will consist of four new grant funded positions (three Deputy Probation Officers and one Supervising Probation Officer) and four in-kind positions to deliver intensive supervision to the target population of youthful offenders. The Supervising Probation Officer will supervise and provide guidance to all the Deputy Probation Officers assigned to the Intensive Supervision Program. Caseloads will be reduced from current capacity of 90 probationers to 40 to 50 for all intensive caseloads.

The probation officer is responsible for providing a case plan and monitoring the offender's compliance with Court Orders and completion of plan objectives. Intensive Supervision Program probation officers will provide intensive supervision to high risk offenders and make contact with offenders a minimum of three times per month with at least one of the contacts occurring within the clients' homes.

Assessment results will set the supervision level and identify specific criminogenic needs of the probationer. Referrals will be made to connect the offender to needed services such as substance abuse treatment, mental health treatment, anger management, cognitive behavior therapy (CBT), or vocational, educational training or employment assistance program (VES). Grant funds will be utilized to fund CBT and VES and provided through a community based organization.

ESA supports the recommended action.

BACKGROUND

On November 2, 2009, the Probation Department was notified by Cal EMA that grant funds for the Evidence Based Probation Supervision Program were made available through the Edward Byrne Memorial Justice Assistance Grant program funding provided by the American Recovery and Reinvestment Act of 2009.

Probation submitted an application on March 10, 2010, that included a proposal to establish the Intensive Supervision Program, explained above. On April 6, 2010, Cal EMA notified the Probation Department that its application was approved.

CONSEQUENCES OF NEGATIVE ACTION

The Probation Department would not accept the ARRA Evidence-Based Probation Supervision Program funding and \$1,673,075 would not be added to the Probation Department's budget. The Intensive Supervision Program would not be implemented.

STEPS FOLLOWING APPROVAL

Upon the Board of Supervisors approval, the Clerk of the Board's Office is requested to process and send KeyBoard notification to Delores Nnam, Jackie Howe, Adam Perez, and Jessie Fuentes of the Probation Department.

ATTACHMENTS

- FY2010 SB678-Cal EMA EBSP F85
- Salary Ordinance NS.5.10.98

(Forward original to The Controller-Treasurer Department)

COUNTY OF SANTA CLARA **F - 85**
REQUEST FOR APPROPRIATION MODIFICATION
FISCAL YEAR = 2010

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For Controller's Office Use Only

Agency/Department Name: _____

Line #	Description	Fund	Superior Fd Cntr	Cost Center	G.L. Account	Proj Definition/ Employee Class	Amount (in Dollars)	
							Revenue	Expenditure
1	Federal - Other Grants & Aids	0001	0246	3726	4580100		256,737.00	
2	Permanent Employee	0001	0246	3726	5101000	X48		43,790.00
3	Retiree Medical Insurance	0001	0246	3726	5110100			1,140.00
4	Health Insurance	0001	0246	3726	5110200			6,340.00
5	Unemployment Insurance	0001	0246	3726	5110300			90.00
6	Medicare Tax Employer	0001	0246	3726	5110500			635.00
7	PERS-Employer Pd Contr	0001	0246	3726	5110600			10,300.00
8	PERS-Employee Pd Contr	0001	0246	3726	5110601			3,280.00
9	PERS - UUAL - Safety	0001	0246	3726	5110620			1,115.00
10	Workers Compensation	0001	0246	3726	5110700			955.00
11	Permanent Employee	0001	0246	3726	5101000	X50		115,755.00
12	Retiree Medical Insurance	0001	0246	3726	5110100			3,420.00
13	Health Insurance	0001	0246	3726	5110200			19,020.00
14	Unemployment Insurance	0001	0246	3726	5110300			240.00
15	Medicare Tax Employer	0001	0246	3726	5110500			1,680.00
16	PERS-Employer Pd Contr	0001	0246	3726	5110600			27,240.00
17	PERS-Employee Pd Contr	0001	0246	3726	5110601			8,670.00
18	PERS - UUAL - Safety	0001	0246	3726	5110620			2,940.00
19	Workers Compensation	0001	0246	3726	5110700			2,520.00
20	PC Hardware	0001	0246	3726	5275200			6,000.00
21	Misc Expense - Others	0001	0246	3726	5350100			1,607.00
22								
23	Transfer from trust fund (Fund # _____)							
24	Transfer from fund balance (Fund # _____)							
25	Others - Describe:							
26								
27	Total forwarded from other pages (Page 2_)							
TOTAL							256,737.00	256,737.00

- Recognize new expenditure/revenue (ongoing)
- Recognize new expenditure/revenue (one-time)
- Re-appropriate prior year unspent expenditures (one-time)
- Others

Brief Description: Recognize New revenue and expenditures for the first year of the 3 year Grant from the California Emergency Management Agency (Cal EMA) for the Evidence Based Probation Supervision Recovery Act Program for FY2010.

<p>SAP Document numbers</p> <p>FM _____</p> <p>Entered to SAP by: _____</p> <p>Date entered : _____</p>	<p style="text-align: center;">Prepared By :</p> <p>Name (print): <u>Jessie C. Fuentes</u></p> <p>Telephone: <u>468-1810</u></p> <hr/> <p style="text-align: center;">Clerk of the Board</p> <p>Approved by the Board of Supervisors</p> <hr/> <p>Clerk of the Board By: _____ Date _____</p>
<p>Transmittal #</p> <p style="text-align: center;">224</p>	

ORDINANCE NO. NS-5.10.98

AN ORDINANCE AMENDING SANTA CLARA COUNTY ORDINANCE
NO. NS-5.10 RELATING TO THE COMPENSATION OF EMPLOYEES

The Board of Supervisors of the County of Santa Clara ordains as follows:

SECTION 1:

In SECTION 32 – PROBATION - BU 246, the following shall be added:

3		X50	Deputy Probation Officer III
	OR	X52	Deputy Probation Officer II
	OR	X53	Deputy Probation Officer I
1		X48	Supervising Probation Officer

SECTION 2:

This Ordinance shall take effect June 8, 2010. This Ordinance shall be implemented on June 14, 2010.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Clara, State of California, this _____ by the following vote:

AYES: Supervisors,
 NOES: Supervisors,
 ABSENT: Supervisors,

Ken Yeager, President
 BOARD OF SUPERVISORS

Signed and certified that a copy of this document has been delivered by electronic or other means to the President, Board of Supervisors.
 Attest:

Maria Marinos