

County of Santa Clara Public Health Department



PH01 041310

Prepared by: Marcela Vasquez
Sr. Health Care Program Analyst

Reviewed by: Rae Wedel
Division Director

DATE: April 13, 2010

TO: Board of Supervisors

FROM:

A handwritten signature in blue ink, appearing to read "Dan Peddycord".

Dan Peddycord, RN, MPA/HA
Public Health Director

SUBJECT: Various Actions Related to the Public Health Department's Data and Epidemiology Unit - Community Engagement Program

RECOMMENDED ACTION

Consider recommendations relating to the Public Health Department's Data and Epidemiology Unit - Community Engagement Program.

Possible action:

- a. Accept letter of award from Stanford University for the provision of community engaged-translational research services for period September 28, 2009 through September 27, 2011.
- b. Approve delegation of authority to Public Health Director, or designee, to negotiate, execute, amend, terminate, and take any and all necessary or advisable actions relating to Agreement with Stanford University to provide data management and epidemiology services in an amount not to exceed \$110,000 for period September 28, 2009 through

September 27, 2011, following approval by County Counsel as to form and legality, and approval by the Office of the County Executive. Delegation of authority shall expire on September 27, 2011.

- c. Approve Request for Appropriation Modification No.151 - \$11,138 increasing revenue and expenditures in the Public Health Department budget. (4/5 Roll Call Vote)

FISCAL IMPLICATIONS

There is no impact on the County General fund as a result of these actions. The two year award of \$110,000 will be expended in three County fiscal years, i.e. \$11,138 in FY10, \$48,862 in FY11 and \$37,500 in FY12. The funding will cover increased Senior Epidemiology staff hours (an existent half time position working over code) as well as contract services to provide data management and research for Stanford's Community Engagement Program.

CONTRACT HISTORY

This agreement is the first the Public Health Department will enter into with Stanford University for the Community Engagement Program.

The Public Health Department is a subcontractor (sub-recipient) to Stanford University which is receiving funding from the University of California San Francisco (UCSF). Stanford and UCSF have negotiated the terms of their agreement with a start date of September 28, 2009. Stanford and the Santa Clara County Public Health Department are currently completing the scope of work proposed for this project. As a result, the subcontract between PHD and Stanford while having a retroactive start date beginning September 28, 2009 is intended to align with Stanford and UCSF's agreement. No work has yet been initiated and no cost incurred. The scope of work proposed for the sub-recipient aspect of this project (between Stanford and PHD) will not initiate until the agreement is formally executed.

REASONS FOR RECOMMENDATION

Stanford University is a recipient of a grant from the Clinical and Translational Science Award (CTSA) program which is led by the National Center for Research Resources, and is part of the National Institutes of Medicine. Stanford, recently received supplemental funding as a subrecipient from UCSF, another CTSA site, aimed at strengthening partnerships with local health departments to facilitate and accelerate collaboration to study health promotion and prevention interventions to improve the health of Santa Clara and San Francisco County residents; improve the delivery of clinical services to underserved populations, and to increase opportunities for people to participate in community-engaged research. A portion of these grant funds are associated with ARRA Federal Stimulus funds.

Upon receiving the supplemental funding from UCSF, Stanford contacted the Santa Clara County Public Health Department requesting they enter into a partnership to build a stronger network of relationship between the two entities such to explore and participate in research opportunities. The ultimate aim of this partnership with Stanford University is to improve the overall health of Santa Clara County residents and reduce health disparities by engaging community partners in research.

The partnership proposes to augment funding of an existing half-time Senior Epidemiologist who will work directly with the Public Health Department's senior management team to identify collaborative opportunities between public health, its community partners, and Stanford. This position will be the primary liaison between Stanford and PHD, and will be responsible for project management and direct oversight of scientific research that may result from the partnership. In addition, the Senior Epidemiologist will link Stanford University to health planning, data, and research opportunities that are a strategic investment to PHD and County.

BACKGROUND

The CTSA program which is led by the National Center for Research Resources is part of the National Institutes of Medicine. CTSA has five overarching goals including: 1) Building national clinical and translational research capability 2) Providing training and improving career development of clinical and translational scientists 3) Enhancing consortium-wide collaborations 4) Improving the health of our communities and the nation and 5) Advancing Phase 1 (T1) translational research to move basic laboratory discoveries and knowledge into clinical testing.

CONSEQUENCES OF NEGATIVE ACTION

Failure to approve the recommended actions may impact the Public Health Department's ability to engage community partners in research opportunities to reduce health disparities.

ATTACHMENTS

- Stanford Award Letter
- F85



STANFORD
UNIVERSITY

OFFICE OF SPONSORED RESEARCH

March 2, 2010

Ms. Colleen Martin
Santa Clara County Public Health Department
976 Lenzen Avenue
San Jose, CA 95126

Subaward: 46361-A – Dr. Greenberg

Dear Colleen:

Stanford has received ARRA funding for the study “Stanford Center for Clinical and Translational Education and Research: Community Engagement Supplemental Award”.

We will be awarding you \$60,000.00 for the grant period of 9/28/09-9/27/10 for the provision of community-engaged translational research, for which Dr. Sara Cody has been identified as the principal investigator (PI). This is contingent on the negotiation of the agreement that I am working on now. We anticipate awarding you an additional \$50,000 in funding for the grant period immediately following, 9/28/10-9/27/11 once our second year of funding has been awarded.

If you have any questions, please call.

Sincerely,

Cathi Blackwood

Associate Contract and Grant Officer

340 PANAMA STREET
STANFORD, CA 94305-6203
Phone: 650-724-3038
Fax: 650-498-4167
cathib@stanford.edu

REQUEST FOR APPROPRIATION MODIFICATION
FISCAL YEAR = 2010

For
Controller's
Office
Use
Only

Agency/Department Name: Public Health

Line #	Description	Fund	Superior Fd Cntr	Cost Center	G.L. Account	Project Definition/ Employee Class	Amount (in Dollars)	
							Revenue	Expenditure
1	FOUNDATION GRANTS	0001	0410	2904	4813650		11,138.00	
2	SALARIES W/O BENEFIT	0001	0410	2989	5102000			11,138.00
3	Prof Svc-Internal	0001	0410	2904	5258200			11,138.00
4	Reimb-Prof & Spec Svcs	0001	0410	2989	5440200			(11,138.00)
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23	Transfer from trust fund (Fund # _____)							
24	Transfer from fund balance (Fund # _____)							
25	Others - Describe:							
26								
27	Total forwarded from other pages (Page 2)							

TOTAL							11,138.00	11,138.00
--------------	--	--	--	--	--	--	------------------	------------------

Recognize new expenditure/revenue (ongoing)
 Recognize new expenditure/revenue (one-time)
 Re-appropriate prior year unspent expenditures (one-time)
 Others
Brief Description: STANFORD .50 FTE SR EPIDEMIOLOGIST

SAP Document numbers	Prepared By :
FM _____	Name (print): Lisa Werner
Entered to SAP by: _____	Telephone: 885-5722
Date entered : _____	Clerk of the Board
	Approved by the Board of Supervisors

Transmittal # 151	Clerk of the Board By: _____ Date: _____
BU410L023 Revised 02	

(Forward original to The Controller-Treasurer Department)

Page 2 of 2		COUNTY OF SANTA CLARA REQUEST FOR APPROPRIATION MODIFICATION FISCAL YEAR = 2009					Transmittal #: _____		F - 85	
Agency/Department Name:									For Controller's Office Use Only	
Line #	Description	Fund	Superior Fd Cntr	Cost Center	G.L. Account	Project Definition/ Employee Class	Amount (in Dollars)			
							Revenue	Expenditure		
28										
29										
30										
31										
32										
33										
34										
35										
36										
37										
38										
39										
40										
41										
42										
43										
44										
45										
46										
47										
48										
49										
50										
51										
52										
53										
54										
55										
56										
57										
58										
59										
60										
61										
62										
63										
64										
65										
66										
67										
68	Page Total - Enter here and on Page 1, Line 20							0.00	0.00	