

County of Santa Clara
Office of the County Executive
Office of Affordable Housing



CE04 100609

Prepared by: Marjorie Matthews
Director, Office of Affordable Housing

Submitted by: Emily Harrison
Deputy County Executive

DATE: October 6, 2009

TO: Board of Supervisors

FROM:

A handwritten signature in black ink, appearing to read "Jeffrey V. Smith".

Jeffrey V. Smith
County Executive

SUBJECT: Recognize Revenues and Expenditures from the American Recovery and Reinvestment Act of 2009 (ARRA) CDBG-R Program for Rehabilitation of the Mariposa Lodge Women's Dormitory

RECOMMENDED ACTION

Approve Request for Appropriation Modification No. 64 - \$915,049 increasing revenue and expenditures in the Facilities and Fleet Department and the Office of the County Executive, Office of Affordable Housing budgets, relating to the American Recovery and Reinvestment Act of 2009 Community Development Block Grant – Recovery for Rehabilitation of the Mariposa Lodge Women's Dormitory. (4/5 Roll Call Vote)

FISCAL IMPLICATIONS

The recommended action will increase expenditures in Fund 35, Housing and Community Development, Office of Affordable Housing (OAH) by \$469,256, and recognize offsetting revenues from the American Reinvestment and Recovery Act CDBG-R grant. These funds will provide reimbursement to the Department of Facilities and Fleet (FAF) for expenses of \$445,793 for the renovation project at Mariposa Women's Lodge, the project approved for use of these ARRA funds. Full project costs are budgeted in Fund 50 to enable FAF to make contractor payments prior to the County's receipt of the federal reimbursements.

A 5% administrative allowance totaling \$23,463 will be applied to costs in OAH, resulting in a slight reduction to General Fund costs in that department.

CONTRACT HISTORY

Not applicable.

REASONS FOR RECOMMENDATION

The Office of Affordable Housing has been notified that the U.S. Department of Housing and Urban Development (HUD) has accepted the County's proposal to spend its allocation of \$469,256 from the Community Development Block Grant – Recovery (CDBG-R) Program of the American Recovery and Reinvestment Act of 2009 (ARRA). The funds will be used to rehabilitate the Mariposa Lodge Women's Dormitory A. The rehabilitation of the facility, used by the County Drug and Alcohol Program, fits the objectives of the ARRA Program and will increase energy efficiency, create jobs, and promote the local economy. It is also aligned with CDBG guidelines by serving low and moderate income residents. The project will be managed the the Department of Facilities and Fleet and must be completed by September 30, 2012. Specifics of the project include:

- Replacement of exterior siding and trim
- Installation of energy efficient windows
- Replacement of doors
- Replacement of floor coverings
- Replacement of bathroom fixtures (as necessary)
- Repair of HVAC system
- Installation of solar hot water heater (if feasible)

This action will approve the budget modification necessary to receive and expend CDBG-R funds for this purpose.

BACKGROUND

The Urban County of Santa Clara is eligible to receive ARRA funds under a supplemental CDBG Programs known as CDBG-R. The County was allocated a total of \$469,256 and was directed to spend the funds for hard development costs associated with infrastructure activities that provide basic services to residents, or for activities that promote energy efficiency and conservation through rehabilitation or retrofitting of existing buildings.

On May 19, 2009, the Board approved a Substantial Amendment to the 2008 CDBG Consolidated Plan and directed the Administration to select the most fitting project from a list of potential projects. The Office of Affordable Housing submitted the rehabilitation of Mariposa Lodge Women's Dormitory A as the project most suitable for CDBG-R funds. Notification from HUD was received on August 26, 2009 and arrangements are being made with the Department of Facilities and Fleet to manage the project and to work with the Office of Affordable Housing on all ARRA/CDBG-R to comply with all reporting requirements.

CONSEQUENCES OF NEGATIVE ACTION

If the Board does not approve this action, CDBG-R revenues will not be able to be spent on the rehabilitation of the Mariposa Lodge Women's Dormitory A.

STEPS FOLLOWING APPROVAL

No steps for the Clerk of the Board.

ATTACHMENTS

- Appropriation Modification No. 64

Agency/Department Name: Office of Affordable Housing, Office of the County Executive
 Fund Center (Budget Unit): 168

Line #	Description	Fund	Superior Fd Cntr	Cost Center	G.L. Account	Project Definition/ Employee Class	Amount (in Dollars)		
							Revenue	Expenditure	
1	Federal-Other Grants & Aids	0035	0168	1168	4580100	FC168CDBGR	469,256.00		
2	Projects & Programs	0035	0168	1168	5282200	FC168CDBGR		445,793.00	
3	Department Charge	0035	0168	1168	5259100	FC168CDBGR		23,463.00	
4	Reimbursement-Grant Projects	0001	0263	2515	5440880			(445,793.00)	
5	Transfers - Out	0001	0263	2515	5610100			445,793.00	
6	Transfers - In	0050	0263	2516	4920100		445,793.00		
7	Mariposa Lodge Rehab Dorm "A" Proj	0050	0263	2516	5530200	263-BL10023-Budget		445,793.00	
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21									
22	Fund Balance (Fund # _____)								
23	Fund Balance (Fund # _____)								
24								-	
25								-	
26									
27	Total forwarded from other pages (Page ___ to ___)								
TOTAL							915,049.00	915,049.00	

Recognize new expenditure/revenue (ongoing)
 Recognize new expenditure/revenue (one-time)
 Re-appropriate prior year unspent expenditures (one-time)
 Others
 Brief Description: Budget modification to recognize Federal CDBG-R Grant ARRA stimulus funds for the Rehabilitation of the Mariposa Lodge Women's Dormitory "A" Project 263-BL10023.

SAP Document numbers		Prepared By :	
FM		Name (print): Phyllis Boden & Neena Batallones	
Entered to SAP by: _____		Telephone: (408) 993-4730 (408) 441-4177	
Date entered : _____		Clerk of the Board	
Transmittal #		Approved by the Board of Supervisors	
64		Clerk of the Board By: _____ Date _____	